Permit #F00165097

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00165097 **Type of Permit:** FILMING **Release Date:** 10/06/2020

Production Company	AMERICAN FILM INSTITUTE - THESIS
Insured Company Name	AMERICAN FILM INSTITUTE
Contact Phone No. 1	323-856-7600
Contact Phone No. 2	
Fax	323-467-4578
Address	2021 N. WESTERN AVE LOS ANGELES, California 90027
Production Title	RIDING SCOOTERS
Type of Production	Student

Producer	Spencer Wilson
Director	Terry Hou
1st AD	Kyung Sok Kim
Production Manager	Laze Huang
FilmL.A. Coordinator	Melissa Levine
Location Manager	Spencer Wilson
Primary Phone	Mobile - 702-619-2929
Secondary Phone	
Location Assistant	Spencer Wilson
Primary Phone	Mobile - 702-619-2929
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$380.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$152.00

Total Permit Fee $558.00

Number of Locations 3

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Summary Information — Location

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Production Company AMERICAN FILM INSTITUTE - THES...
Insured Company AMERICAN FILM INSTITUTE
Production Title RIDING SCOOTERS

Location Manager Spencer Wilson
Primary Phone Mobile - 702-619-2929
Secondary Phone

This location has been CANCELED

Location Address 4663 Crystal Springs Dr, Los Angeles, CA, 90027

Location Type Park

Prep Dates 10/7/2020 - 10/7/2020 18:00 - 23:00 1 day

Film Dates 10/20/2020 - 10/21/2020 16:00 - 05:00 1 day
10/21/2020 - 10/22/2020 17:00 - 06:00 1 day
10/22/2020 - 10/23/2020 17:00 - 06:00 1 day

Open or Closed to the Public Closed

Generic Conditions *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached documents RIDING SCOOTERS LETTER.pdf
69097 - GUIDELINES FOR CRYSTAL SPRINGS.pdf

Equipment on Location

Type	Quantity
Cube Trucks	1
Fire Extinguisher (2A10BC Minimum Rating)	4
Generator	1

Personnel on Location

Type	Quantity
Cast	6
Crew	25
Rec & Park Monitor required	2

Filming Activities Exterior Dialogue; Handheld equipment; RES 69097; baseball field and in the tunnel.;

Approvals LOS ANGELES CITY POLICE DEPARTMENT — Richard Priest

Coordinator Note COVID COMPLIANCE OFFICER: Brad Isenberg 818.522.9818.

Coordinator Note 2 Rec & Park Monitor required

Parking

Base Camp
Location Type : Other Location
4659 Crystal Springs Dr, Los Angeles, CA, 90027

Crew Parking
Location Type : Other Location
4659 Crystal Springs Dr, Los Angeles, CA, 90027

Parking Notes
Base camp and parking will be located in Crystal Springs Park. It's about 50 yards away from Pote Field.

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Insured Company AMERICAN FILM INSTITUTE
Production Title RIDING SCOOTERS

Location Manager Spencer Wilson
Primary Phone Mobile - 702-619-2929
Secondary Phone

This location has been CANCELED

Location Address 4663 Crystal Springs Dr, Los Angeles, CA, 90027

Location Type Park

Film Dates 10/7/2020 - 10/7/2020 18:00 - 23:00 1 day

Open or Closed to the Public Open

Equipment on Location

Type	Quantity
Cast/Crew vehicles	11
Fire Extinguisher (2A10BC Minimum Rating)	4

Personnel on Location

Type	Quantity
Cast	6
Crew	4

Filming Activities Exterior motion without sound; Handheld equipment;

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
Crystal Springs Parking Lot, Crystal Springs Picnic Area (Base Camp)

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Summary Information — Location

Permit Number F00165097
Production Company AMERICAN FILM INSTITUTE - THES...
Insured Company AMERICAN FILM INSTITUTE
Production Title RIDING SCOOTERS

Location Manager Spencer Wilson
Primary Phone Mobile - 702-619-2929
Secondary Phone

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Prep Dates 10/7/2020 - 10/7/2020 18:00 - 23:00 1 day

Film Dates 10/20/2020 - 10/21/2020 16:00 - 05:00 2 days
10/21/2020 - 10/22/2020 17:00 - 06:00 2 days
10/22/2020 - 10/23/2020 17:00 - 06:00 2 days

Open or Closed to the Public Closed

Generic Conditions *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
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No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached document 69097 - GUIDELINES FOR CRYSTAL SPRINGS.pdf

Equipment on Location

Type	Quantity
Cube Trucks	1
Fire Extinguisher (2A10BC Minimum Rating)	4
Generator	1

Personnel on Location

Type	Quantity
Cast	6
Crew	25
Rec & Park Monitor required	2

Filming Activities Exterior Dialogue; Handheld equipment; RES 69097; baseball field and in the tunnel.; 10/7 PREP ACTIVITY ONLY;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 593 **Grid:** J2

Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE Angel Hernandez
LOS ANGELES CITY POLICE DEPARTMENT Richard Priest

Coordinator Note COVID COMPLIANCE OFFICER: Brad Isenberg 818.522.9818.

Coordinator Note 2 Rec & Park Monitor required

Parking

Base Camp 4659 Crystal Springs Dr, Los Angeles, CA, 90027
Location Type : Other Location

Crew Parking 4659 Crystal Springs Dr, Los Angeles, CA, 90027
Location Type : Other Location

Parking Notes

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Base camp and parking will be located in Crystal Springs Park. It's about 50 yards away from Pote Field.

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Permit #F00165097

AFI
CONSERVATORY

September 22nd, 2020

To Whom It May Concern:

Re: Terry Hou (Director/Co-writer), Spencer Wilson (Producer/Co-writer), Xun He (Cinematographer), Anna Khusnutdinova (Editor)

#2023 RIDING SCOOTERS

This is to introduce the above-named individuals who are currently enrolled as Second Year Fellows at the AFI Conservatory, as well as to introduce **Melissa Holritz** (Production Designer) who is not enrolled but assisting with the project.

The American Film Institute is a non-profit educational organization, which has tax-exempt status (Federal ID # 52-6072925) under section 501 (c) (3) of the Internal Revenue Code of 1954, and is dedicated to advancing and preserving the art of the moving image in the United States. The AFI Conservatory is a nationally accredited graduate degree program.

The above-named Fellows are engaged in producing their required Thesis Project that **shoots October 19th- October 28th, 2020**. The American Film Institute is the copyright holder of and provides all necessary insurance to this not-for-profit production of the Conservatory.

We would be grateful for any cooperation and assistance that can be provided for these individuals.

Sincerely,

Alex Peurye

Alex Peurye
Coordinator, Thesis Production
AFI Conservatory

Note: Please be advised that no Fellow may incur expense in the name of nor act as an agent for the American Film Institute. Any financial arrangements or obligations must be made in the name of the individual Fellow.

NOT A PERMIT

AFI Conservatory
American Film Institute
2021 North Western Avenue
Los Angeles, CA 90027
323.856.7600 Phone
323.856.7778 Fax
www.AFI.edu

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

CRYSTAL SPRINGS DR. AND POTE FIELD

- **Ok to FILM on CRYSTAL SPRINGS DR/PICNIC AREA AND POTE FIELD on 10/07/20 (SEE PLOT MAP)**
- **Ok to have standard mol kit lights, c-stands, camera**
- **Okay to park 10 crew cars and 1 truck**
- **No basecamp**
- **No catering**
- **Monitors will help Equestrian Tunnel Traffic by posting at both ends**
- **Ok to crew park**
- **During Tunnel shot Equestrian riders have right of way**
- **Production must stop shot when riders are passing**
- **Must not interfere with horse trails or riders**
- **Ok to prep baseball field**
- **OK to have generator**
- **Generator must be placed on concrete or plywood**
- **Generator must not be placed near or under any trees or shrub**
- **No vehicles or carts allowed on field**
- **Must carry everything onto field**
- **No staking into ground**
- **Must not damage field**
- **Must adhere to the COVID-19 safety guidelines and regulations**
- **Not approved to have heavy equipment**
- **No exclusive use of any City Park area or parking lots**
- **2 min ITC (intermittent traffic control)**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.**

NOT A PERMIT

- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking: No Smoking unless in designated area
- No smoking on trails.
- Fire extinguisher required for generators on site.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

NOT A PERMIT

(CRYSTAL SPRINGS DR)

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